

# Cabinet



**Date & time**  
Tuesday, 28 April  
2015 at 2.00 pm

**Place**  
Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Vicky Hibbert or Anne  
Gowing  
Room 122, County Hall  
Tel 020 8541 9229 or 020  
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**Chief Executive**  
David McNulty

vicky.hibbert@surreycc.gov.uk or  
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**Cabinet Members:** Mr David Hodge, Mr Peter Martin, Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mr Michael Gosling, Mrs Linda Kemeny and Ms Denise Le Gal

**Cabinet Associates:** Mrs Clare Curran, Mrs Kay Hammond and Mr Tony Samuels

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email [vicky.hibbert@surreycc.gov.uk](mailto:vicky.hibbert@surreycc.gov.uk) or [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: 24 MARCH 2015**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **4 PROCEDURAL MATTERS**

### **4a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (*22 April 2015*).

### **4b Public Questions**

The deadline for public questions is seven days before the meeting (*21 April 2015*).

### **4c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **4d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

## **5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**

None

**6 AMENDMENT TO WASTE CONTRACT TO DELIVER THE WASTE STRATEGY** (Pages 1 - 22)

In July 2013 Cabinet agreed to vary the waste contract to deliver the Eco Park, once seven conditions were met.

In October 2013, Cabinet agreed to the terms of the contract variation and the contract was subsequently varied. Conditions relating to necessary regulatory approvals, continued support from DEFRA, and final value for money and affordability assessments remained outstanding.

All conditions have now been met, as outlined in the report.

Delays and new conditions in the planning process have resulted in increased costs. However, this has not materially affected the overall assessment of value for money and affordability.

This Cabinet report addresses this issue and seeks unconditional approval to commit to construction of the Eco Park.

*[The decisions on this item can be called in by the Environment and Transport Select Committee]*

**7 YEAR END FINANCIAL BUDGET OUTTURN 2014/15** (Pages 23 - 26)

The Council takes a multiyear approach to its budget planning and monitoring, recognising that the two are inextricably linked. This report presents the Council's year end financial outturn position for 2014/15 and the impact of carry forward requests on 2015/16.

The details of this financial position are covered in the Annexes to this report.

Please note that the Annex to this report will be circulated separately prior to the Cabinet meeting.

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**8 LEADERSHIP RISK REGISTER** (Pages 27 - 42)

The Surrey County Council Leadership risk register is presented to Cabinet each quarter and this report presents the Leadership risk register as at 31 March 2015.

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**9 YOUTH JUSTICE STRATEGIC PLAN 2015 - 20** (Pages 43 - 84)

The Youth Justice Strategic Plan is produced to meet the council's obligations under the Crime & Disorder Act 1998 and is submitted to Cabinet for endorsement before being approved at the full County Council meeting in May.

- 10 REVISION OF STATEMENT OF COMMUNITY INVOLVEMENT (SCI)** (Pages 85 - 114)
- The Statement of Community Involvement (SCI) is the County Council's public statement of how it engages with the public and consultees on planning applications and planning policy documents.
- 11 CUSTOMER PROMISE - THE COUNCIL'S COMMITMENT TO DELIVERING EXCELLENT SERVICE** (Pages 115 - 120)
- On 10 February 2015 County Council approved the Corporate Strategy and agreed that focusing on 'Resident Experience' is one of the organisation's three strategic goals.
- To better define Resident Experience the Council conducted research including speaking to staff, members and customers about what they thought were the most important principles behind excellent customer service.
- The research and feedback has been used to create the Council's new Customer Promise which will be used as a framework to improve Resident Experience.
- This paper presents the new Customer Promise and sets out the steps the Council will take to embed the Customer Promise into the organisation to improve Resident Experience.
- [The decisions on this item can be called in by the Communities Select Committee]*
- 12 PROCUREMENT OF ELECTRICITY AND GAS SUPPLIES FOR 2016 - 2020** (Pages 121 - 136)
- The report seeks approval from Cabinet to commit to flexible energy purchasing contracts through the LASER (Local Authorities in South East Region) framework for the provision of electricity and gas supplies on a rolling two year basis, to commence on 1 October 2016. The report provides details of the procurement process, including the results of the options appraisal, and demonstrates why the recommended contract award delivers best value for money.
- [The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*
- 13 ESTABLISHING A DYNAMIC PURCHASING SYSTEM AND ACCEPTANCE OF INDICATIVE TENDERS FOR THE PROVISION OF SOCIAL CARE AND ACCREDITED LEARNING TRAINING** (Pages 137 - 144)
- The Council continues to face challenges in the way in which we deliver our services, and delivering training that equips our staff with the skills and competencies needed remains a priority.
- This report seeks approval to establish a Dynamic Purchasing System (DPS), and accept indicative tenders for the provision of Social Care and Accredited learning Training Services that are specifically targeted for staff

in Adult Social Care and Children, Schools and Families. The need for this training is currently delivered through contracts which expire on 7 June 2015.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 17.

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**14 PROVISION OF SPECIAL EDUCATIONAL NEEDS HOME TO SCHOOL TRANSPORT - AWARD OF CONTRACT** (Pages 145 - 150)

The Council has a requirement for transport services for eligible children with special educational needs. A proportion of this requirement is currently covered by Sole Provider contracts, some of which expire on 31 July 2015.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 18.

*[The decision on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]*

**15 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 151 - 156)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

**16 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## **P A R T T W O - I N P R I V A T E**

**17 ESTABLISHING A DYNAMIC PURCHASING SYSTEM AND ACCEPTANCE OF INDICATIVE TENDERS FOR THE PROVISION OF SOCIAL CARE AND ACCREDITED LEARNING TRAINING** (Pages 157 - 162)

This is a part 2 annex relating to item 13.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

- 18 PROVISION OF SPECIAL EDUCATIONAL NEEDS HOME TO SCHOOL TRANSPORT - AWARD OF CONTRACT** (Pages 163 - 170)

This is a part 2 annex relating to item 14.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]*

- 19 PROPERTY TRANSACTIONS** (Pages 171 - 182)

Disposal of land and property in Leatherhead

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

- 20 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Monday, 20 April 2015

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*